



American Council on Education (ACE)
Women's Network of Ohio (WNO)
Institutional Representatives (IR) Roles and Responsibilities
as of August 2017

IDENTIFY

Provide information to the IR Regional Representative and the Statewide IR Committee about women administrators on campus (new appointments, resignations, title changes, vacant leadership positions, etc.).

Communicate with the IR Regional Representative, the Statewide IR Committee and other IRs regarding ideas, strategies, and supportive resources to broaden the impact of the work of ACE WNO.

DEVELOP

Keep women on campus informed regarding the agenda and/or programs of ACE WNO.

Keep women on campus informed of ACE WNO and state/national leadership programs, fellowships, and grants.

ENCOURAGE

Encourage women on campus to become involved in campus activities designed to further the work of ACE WNO.

ADVANCE

Advance an understanding of the work of ACE WNO.

LINK

Create opportunities for campus women at all levels to get to know one another's interests, ambitions, and talents.

Take advantage of opportunities for campus women to meet and share ideas and concerns with women from the political, civic, and corporate spheres.

SUPPORT

Publicize formally and informally the accomplishments of women on campus.

Organize or join roundtables or networks for women on campus.